

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 19TH MAY 2026

PRESENT: Councillors J Mayhew (Chair), N Black, J Clements, J Healy Clerk D Sanders and 3 members of the public

The meeting commenced at 7.30pm

- 1. ELECTION OF CHAIR FOR THE ENSUING YEAR** – Cllr J Mayhew unanimously elected and duly proposed by Cllr Black and seconded by Cllr Clements.
- 2. APOLOGIES** –KPC Cllr R Hardy – Council agreed to accept and approve apologies.
- 3. DECLARATIONS OF INTEREST** – Cllr Mayhew & Cllr Clements for item 13 on the agenda.
- 4. ELECTION OF VICE CHAIR FOR THE ENSUING YEAR** – Cllr Clements was unanimously elected and duly proposed by Cllr Healy and seconded by Cllr Black.
- 5. APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES**

Allotments	Cllr Clements
Common Management	Cllr Black
Common Fire Watch	Cllr Mayhew
Community Partnership	Cllr Healy
Flood and Emergencies	Cllr Mayhew & Clements
Footpath Warden	Cllr Black
Play Area and Pond	Cllrs Healy & Mayhew
SALC	Cllr Clements and Mayhew
Tree Warden	Cllr Black
Village Hall Trustees	Cllr Clements
War Memorial	Cllr Mayhew
Offshore Windfarm & Sizewell C	Cllr Hardy
Traffic Calmin	Cllr Hardy

- 6. APPOINTMENT OF RESPONSIBLE FINANCE OFFICER FOR 2026/2027** – The Clerk Dale Sanders unanimously appointed and duly proposed by Cllr Clemments and seconded by Cllr Black.
- 7. MINUTES** – Approval of minutes of the Parish Council Meeting held on 21st April 2026. Proposed by Cllr Healy and seconded by Cllr Clements and thus agreed by the Parish Council to accept the Minutes of the last meeting

Chair closed the meeting and opened to ESC Whitelock at 19:37 – the report was read out which can be found on the website –

As part of the report Cllr Mayhew raised concerns regarding the bin roll out as if go live date is 1st June how can we start segregating waste if most of Knodishall residents havnt received their bins, chair allow questions to Cllr Whitelock from the public – 1 residents raised issue with space and lack of frequency within emptying.

Reopened at 19:54

8. CLERK'S REPORT AND MATTERS ARISING

all matters within agenda items.

- 9. PLANS** – DC/26/1408/FUL- Conversion of barn to five dwellings, and associated change of use of agricultural land to residential curtilage, together with infrastructure and landscaping. Manor Farm , Grove Road, Knodishall, Suffolk, IP17 1TL. No other comments or objections.

9. PLAY AREA

9.1 posters for working party have been distributed around the village

9.2 clerk have not received any emails yet however will review beginning of July and notify councillors to arrange a meet up to compile a shopping list for required materials

9.3 Edging details to be sent to Cllr Mayhew to confirm requirements before placing an order.

9.4 Bark to also be put on hold until edging is in place – discuss at next meeting.

11. TO DISCUSS MATTERS FROM THE VILLAGE WALK AROUND

1, Bus Shelter, Re-paint. Low priority

2, School Rd, Ongoing . High priority

3, Wild Flower Area, Seed. High priority

4, Car Park (Opp Mission Room). Fill Holes High priority, Install posts. Med priority.

5. Charlie's Pond, Install Signs (with monitoring) Med-High priority – confirm post sizes

6. Play area, Cargo swing, remove protruding nails **DONE** replace edging, repair swing, remove rubble **DONE**, refill chippings. High priority

7, Play area, Slide, rub down & repaint, replace timber ledge below window. High priority.

8, Play area, Zip wire, remove last section of edging re-fix green covering on ramp, High priority. Replace ending and refill chippings. Med priority.

9. Post office Rd, Cut of metal stitching out of ground. High priority.

10, Village Sign/Seat. Repaint. Med Priority.

Cllr Clements raised the issue with the concrete bridge and have we got anywhere with ownership, she suggested heritage land register – clerk to look into.

12. ALLOTMENTS To review allotments

Cllr Clements have an overall review however made the following points

12.1 Landlord will be raising rent (TBC) and therefore will need to consider raising rent all tenants come renewal in October – to be discussed as an agenda item nearer the time of renewal.

12.2 Tree along water board side are still not been cut and left a little confused on who was responsible however it was discussed at determined that the trees causing safety concerns are on land rented therefore clerk will following up with bidwells on timeframe.

12.3 Cllr Clemments also raise the issue with branches and leaves sitting in the ditch water, which requires cleaning – clerk to contact environmental agency.

12.4 Cllr Healy raised concerns about the drain leading in the allotments being broken – clerk to reach out to Cllr Whitelock to support on how to deal with this.

13. SCHOOL ROAD REPAIRS

Cllr Black have spoken to John bridges and didn't advise on using type 1 and suggested using concrete and shingle to repair the holes however wouldn't be able to do until later in the year and quoted approximately £1500 – Cllr Mayhew asked if Cllr Black can try and arrange a date to meet to discuss in greater detail.

14. TRAFFIC CALMING COMMITTEE

Clerked provided a brief update in Cllr Hardys absence by explaining that pressure is still be applied regarding the crossing and Cllr Hardy is planning to speak to the relevant people for an update.

14.1 the sizewell c working group have now completed the scans and ready to install the gates – just awaiting the dates

14.2 clerk shared SID data from 15/04 – 15/05

15. REVIEW YEAR END 1ST APRIL 2025-31ST MARCH 2026

15.1 Councillors reviewed end of year which was proposed by Cllr Mayhew and seconded by Cllr Clements

15.2 CIL statement was also reviewed and was proposed by Cllr Mayhew and seconded by Cllr Clements therefore signed by Chair.

16. REVIEW INTERNAL AUDIT & SIGN AGAR FOR SUBMISSION OF EXTERNAL AUDIT

16.1 AGAR was signed and approved by Cllr Mayhew and RFO D Sanders at the last meeting for submission.

16.2 Internal audit was presented and was reviewed and approved by all councillors

17. ADOPTION OF STANDING ORDERS AND FINANCIAL STANDING ORDERS

both standing orders were adopted and signed by chair.

18. REVIEW INTERNAL CONTROLS

Council reviewed internal controls and was approved.

19. MATTERS RAISED BY PARISH COUNCILLORS

Cllr Clemments raised issues regarding the car park opposite the playgroup, appears that residents are not happy when other residents park there.

Council agreed to add as an agenda item next month to discuss further.

20. CORRESPONDANCE – nothing

21. FINANCIAL –

20.1. The May 2026 financial statement was reviewed and approved. Proposed by Cllr Clemments and seconded by Cllr Black.

20.2 A total of £2397.42 for payments was approved.

20.3 50% of precept received totalling £12030

20.4 £581.08 CIL received.

22. DATE OF NEXT MEETING – Council agreed to revert to third Tuesday of every month, next one being 16th June 2026

The Parish Council meeting was closed by the Chair at 20:50hrs.

Opened to the members of the public

- 2 residents in attendance are allotment holders and started by thanking the council all they do to run the village, they went on and asked for an update on the willow trees overhanging their allotment 15 which is causing safety concerns
- The other resident believes that concrete is not the answer to repair the pot holes on school road, he also raised issues with overhanging hedges on the footpath by number 1 school road causing issues for people using the path. The last point raised was regarding the bridge and stating that this was built by a resident 70 years ago and no record of ownership, claims that parish should now have responsibility, in addition took it upon himself to carry out some remedial works.

