

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 18th AUGUST 2026

PRESENT: Councillors J Mayhew (Chair), N Black, J Clements, R Hardy, Cllr Deacon, Clerk D Sanders, ESC Cllr S Whitelock, SCC Cllr R Tecklenberg and 2 members of the public

The meeting commenced at 7.30pm

1. APOLOGIES - No apologies received

2. DECLARATIONS OF INTEREST – Cllr Mayhew & Cllr Clements for item 7 on the agenda.

3. MINUTES – Approval of minutes of the Parish Council Meeting held on 21st July 2026.

Proposed by Cllr Clements and seconded by Cllr Hardy and thus agreed by the Parish Council to accept the Minutes of the last meeting

4. CLERK'S REPORT AND MATTERS ARISING

- Knodishall have now obtained a gov.uk email address
- Updated notice boards
- Tree – back of hawthorn is being investigated and with black heath estates to inspect.
- ICO – Data protection fee has been paid and now covered for another year
- Reducing flood by clearing vegetation in the hundred river has been reported to environmental agency and being investigated
- Sizewell c are close to completing clearance for the road to install gates, today contacted about license which we have
- Sarah would like submissions for the newsletter by the 1st September
- Play area inspection is due in September from rospa.

Meeting was closed at 19:36 and opened to SCC & ESC.

SCC Cllr R Tecklenberg began by thank you clerk for introductions and felt it was important to come to the meeting to discuss matters, Cllr Tecklenberg went on to read her report which can be found on the Knodishall council website, the key points are as follows

- Update and report on the Dunwich fire
- Sizewell A decommissioning and Sizewell B extending service to 2055 which when Sizewell C this could cause concern for increased traffic on outage as both will be running
- Energy improvements are in place which is call warm home scheme – more information can be found on the ESC website

ESC Cllr S Whitelock began by thanking every bodies involvement to tackle to Dunwich fire. Cllr Whitelock went on the read the report which can be found on the Knodishall Parish council website, the key points are as follows

- Developer enforcement
- Beaches are becoming messy and need to look after them
- Update on waste scheme which appear to becoming more stable, although due to heat they have had to reschedule some collections.

- Drain by the allotments update, appear to be a bit more positive on ownership – will update once known more.

Parish meeting reopened at 19:53

5. PLANS – No Plans

6. PLAY AREA –

6.1 Preventative maintenance forms are being completed by Helen

6.2 red caps need replacing as all damaged, clerk has asked for a quote however not received – will chase.

7. REPAIRS SCHOOL ROAD

7.1 type 1 has been arranged for delivery Friday 21st – 1 bag outside village hall and 1 bag in the car park outside the nursery – to arrange with John to assist with delivery if unavailable then Nigel can help.

7.2 Chair confirmed availability on Sunday at 10am to carry out works, Cllr Hardy sent apologies.

8. COMMON FIRE RISK ASSESSMENT – To approve

8.1 this was approved by council to carry out a fire risk assessment at the common on 16th September 2026.

8.2 Cllr Deacon informed council we must obtain a Professional indemnity policy from the contractors – clerk to get this information.

8.3 Chair thank those who helped distribute signs of awareness to fire around the common – all appear to still be in place.

9. TRAFFIC CALMING

9.1 Council received an email from a resident with a traffic questionnaire attachment. This had been forwarded from Jenny Riddell-Carpenter MP. As a result on 28 July Cllr Hardy requested a face to face or Teams meeting with Jenny to discuss our ongoing concerns. Awaiting reply.

9.2 Cllr Hardy met residents in Coldfair Close last week to discuss their concerns about increased traffic and speeding through Aldhurst Lane. Cllr Hardy updated them on traffic calming measures in the village as well as issues raised at the SZC Main Construction Site forums and SZC Traffic Monitoring meetings. She also advised them that funding has been approved for a feasibility study for a possible pedestrian crossing.

9.3 council discussed possibilities of purchasing another SID for the Aldhurst lane, further talks to be had.

9.4 Cllr Deacon raised a concern regarding the junction coming out of St Andrews road, Cllr Hardy suggested when Steve Merry does his visit, to show this area and see if they can help in any way – Clerk to look into signage.

10. ALLOTMENTS – REVIEW CONDITION

10.1 Plot 10 & 11 have been given two reminders which will serve up to end of August – if no response then an eviction letter will be sent out and not renewed.

10.2 Cllr Clements said that they have someone interested in a plot and would give a month free.

11. REVIEW & IMPLEMENT IT POLICY & PUBLICATION SCHEME POLICY – Approval needed

11.1 Cllr Deacon raised a concern regarding to define users and define technology as if councillors were to use their own technology are they at risk – clerk to get some clarification and present on agenda next month.

11.2 publication scheme policy was approved and implemented with no concerns – this was signed by the chair

12. REVIEW & IMPLEMENT UNREASONABLE BEHAVIOUR AND CORRESPONDENCE – Approval needed

UNREASONABLE BEHAVIOUR AND CORRESPONDENCE policy was approved and implemented with no concerns – this was signed by chair

13. MATTERS RAISED BY PARISH COUNCILLORS

13.1 Cllr Black raised a concern regarding a bit of concrete along school road – further investigation to have as cars were hitting the side and causing a few issues.

13.2 Cllr Deacon raised a couple of concerns regarding our insurance as listed below

- General policy definitions applying to whole package don't include co-opted councillors in insured definitions. This is picked up Officers liability section only but I would change the overall policy definition to include if possible.
- Property, BI, Breakdown seem OK values must be pretty low.
- EL again standard wording limit looks adequate.
- PL limit 10m(?) probably ok
- Officials and Trustees Liability for Wrongful act limit seems low at 500k aggregate including costs. Quote to provide £1m?
- PL and OTL are the sections that would concern us so further wording analysis may be warranted. Both sections exclude breach of professional duty on behalf of insured this is probably ok providing any professional (eg Fire Risk Surveyors) carry such cover and extends to include TP Property and Injury death, for instance in the event that parishioners suffer loss as a result of bad advice given to us as the council. They, the surveyors, owe us a Professional duty of care if KPC employ them. “

All above will be sent to our insurance and requested on renewal – it was agreed that clerk and Cllr

Deacon worked together on this to ensure we have the correct package to protect council and the public.

13.3 Chair asked for grass cutting to be put on the agenda for next meeting to discuss

14. CORRESPONDANCE –

- Marlesford PC emailed asking about SID's
- A resident reporting sharp concrete pad opposite Shelford house and the bridge by school road in desperate need of repair.

15. FINANCIAL –

15.1. The August 2026 financial statement was reviewed and approved. Proposed by Cllr Clemmets and seconded by Cllr Black.

15.2 A total of £1905.48 for payments was approved.

16. DATE OF NEXT MEETING – Council agreed to revert to third Tuesday of every month, next one being 15th September 2026 however Cllr Hardy, Cllr Deacon and Cllr Clements may all be absent, providing Cllr Healy & Cllr Black along with chair can still attend then the meeting can proceed – this will be followed up nearer the time.

Parish Meeting closed at 20:52 and opened to the public

- A resident thanked council for the time and effort to remove the unsafe tree at the end of his garden which was confirmed will be taken down tomorrow.
- A resident was concerned about a tree that was felled on the hundred by the water board. He also offered some support on the concrete bridge and stated that it was built several years ago and confident it has no formal owner as was built without permission. The resident also made some enquiries regarding the hydrants however Cllr Clements explained following a conversation with the fire service that all hydrants in the village are maintained following a schedule, in addition the fire service knows exactly how many are in the village, Cllr Clements also dismissed claims regarding this matter and the fact the only reason engines

were driving away from the common at the time of the fire was due to water pressure as it was quicker filling up 10minutes away than hydrants struggling with pressure.
The resident was also very pleased to hear a risk assessment will be carried out on the 16th September.

Meeting closed at 21:01