

KNODISHALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 13TH MAY 2025

PRESENT: Councillors J Mayhew (Chair), L Hayward, N Black, J Clements, Clerk D Sanders and 3 members of the public

The meeting commenced at 7.30pm

- 1. ELECTION OF CHAIR FOR THE ENSUING YEAR** – Cllr J Mayhew unanimously elected and duly proposed by Cllr Hayward and seconded by Cllr Clements.
- 2. APOLOGIES** –ESC K Graham due to attending another parish meeting – Council agreed to accept and approve all apologies.
- 3. DECLARATIONS OF INTEREST** – Cllr Mayhew & Cllr Clements for item 12 on the agenda.
- 4. ELECTION OF VICE CHAIR FOR THE ENSUING YEAR** – Cllr Clements was unanimously elected and duly proposed by Cllr Hayward and seconded by Cllr Black.

Chair closed the meeting and opened to SCC TJ Haworth – TJ began by explaining the concerns regarding footpaths and not being put back in place after works, if you know any, please pass on details. Another concern is the national grid projects and how the relationships have not been good between officers which has impacted things.

As SCC TJ also explained she has written to government as they wish to remove consultations meaning views and opinions of many would not be heard.

Full in-depth reports are available on the KPC website.

Reopened at 19:40

5. APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

Allotments	Cllr Clements
Common Management	Cllr Black
Common Fire Watch	Cllr Mayhew
Community Partnership	Vacant
Flood and Emergencies	Cllr Mayhew & Clements
Footpath Warden	Cllr Black
Play Area and Pond	Cllrs Hayward & Mayhew
SALC	Cllr Clements and Mayhew
Tree Warden	Cllr Black
Village Hall Trustees	Cllr Clements
War Memorial	Cllr Mayhew
Offshore Windfarm & Sizewell C	Cllr Hayward

- 6. APPOINTMENT OF RESPONSIBLE FINANCE OFFICER FOR 2023/2024** – The Clerk Dale Sanders unanimously appointed and duly proposed by Cllr Hayward and seconded by Cllr Black.
- 7. MINUTES** – Approval of minutes of the Parish Council Meeting held on 22nd April 2025. Proposed by Cllr Hayward and seconded by Cllr Clements and thus agreed by the Parish Council to accept the Minutes of the last meeting.
- 8. CLERK'S REPORT AND MATTERS ARISING**

Clerk explained to councillors that some housekeeping was required so reopened some outstanding issues. Clerk asked the following:

- Are we still proceeding with the application to the parish gates – councillors agreed to begin with the application

- Are we still proceeding with the mirror opposite St Andrews road junction – councillors discussed to pass this onto the resident to arrange with crisps, clerk to send an email
- Clerk reached out regarding to the nature at work scheme as still not received the signs, clerk have been assured this is being dealt with – Cllr Black mentioned that an area will be designated for biodiversity and bulbs will be planted in October – apologised this has not been sooner however due to ill health this has not been possible.
- Clerk received feedback from Suffolk highways regarding a feasibility study on a pedestrian crossing and the costs will be 11.5 k. topic will be discussed further following the monitoring programme.

9. PLANS – DC/25/1567/FUL- Use of Existing Detached Residential Annexe Building for Self-Contained Residential Accommodation for Sizewell Worker. 31 Judith Avenue, Knodishall, Saxmundham, Suffolk, IP17 1UY. No other comments or objections.

10. PLAY AREA

10.1 no response from Mr Alexander regarding repairs – will continue to chase

10.2 received a quote from realise futures for recycled edging, Cllr Mayhew worked out it to be around £600 to replace which is the preferred choice over wood.

10.3 Cllr Mayhew received a report saying the climbing frame had broken and will remove all damage parts to avoid injury to users.

11. ALLOTMENTS To review allotments

11.1 the 2 vacant allotments are now gone, 1 on hold and the other let out – details will be sent to clerk to ensure paperwork is sent out

11.2 all allotments are in good condition and no requirement for inspection at this stage.

11.3 Trees are getting big and concerns they will fall, clerk to reach out to bidwells to see if they can be maintained by the landlord

12. SCHOOL ROAD REPAIRS

12.1 No update from kerway regarding the quote

12.2 Clerk reached out regarding funding to SCC TJ however due to limited funding TJ explained she has rung highways to see if the road can be adopted however this is not possible – TJ recommended to ask to village hall to seek funding as it is a community and may pass for sizewell c funding, Cllr Mayhew and Cllr Clements to raise at the next village hall meeting.

12.3 Clerk to draft a letter to all the residents on School road to help towards to cost of repairing the road.

13. TRAFFIC CALMING COMMITTEE

Chair closed the meeting to open to the TCC.

13.1 Ruth explained that they have nothing new to report as awaiting on SID's to be installed and other action regarding Speedwatch

13.2 Clerk to chase snape PC regarding further details on Speedwatch.

13.3 SID posts have now been installed and 25th May has been agreed with the help of Ross from the TCC to install the devices in both locations.

Parish meeting reopened

13.4 Cllr Mayhew explained that the gate application will progress and the TRG is still monitoring the road, clerk to chase the last minutes of the TRG.

14. LOCAL HISTORY GROUP – WEBSITE INSERTION & ACCESS

14.1 This was discussed and all in agreement that the insertion on the website would be a massive benefit to the village and all agreed to proceed however due to resources within the council that the LHG to manage this and liase with suffolk cloud with the restricted provisions of access.

15. REVIEW YEAR END 1ST APRIL 2024-31ST MARCH 2025

15.1 Councillors reviewed end of year which was proposed by Cllr Mayhew and seconded by Cllr Clements

15.2 CIL statement was also reviewed and was proposed by Cllr Mayhew and seconded by Cllr Clements therefore signed by Chair.

16. REVIEW INTERNAL AUDIT & SIGN AGAR FOR SUBMISSION OF EXTERNAL AUDIT

16.1 AGAR was signed and approved by Cllr Mayhew and RFO D Sanders

16.2 Internal audit was presented however due to time restraints this will be approved at the next meeting following a full review

17. ADOPTION OF STANDING ORDERS AND FINANCIAL STANDING ORDERS

Due to time restraints this will be approved at the next meeting following a full review.

18. MATTERS RAISED BY PARISH COUNCILLORS

18.1 Cllr Hayward raised a concern on the road from manor farm to Friston and that this is no longer happening but instead building a road through the farm.

18.2 Cllr Clements raised a concern supported by member of the public that the defibrillator is looking faded and required new signage– clerk to reach out to crisps who helped maintain this.

18.3 Cllr Clements also raised an issue with flooding and fire breaks – Councillors to review this around the village on the 19th May 2025 at 18:30.

18.4 Cllr Mayhew said the grass has been cut again, discussed with will that the willows are very low and require some attention as making hard to cut around, will be reviewed on 19th May 2025.

19. CORRESPONDANCE –

19.1 newsletter feedback from a resident asking for more input from the parish council

19.2 a resident requesting post office road to be cut next in October.

19.3 gate rotten at the allotment

19.4 updates on hillcrest road from resident

20. FINANCIAL –

20.1. The May 2025 financial statement was reviewed and approved. Proposed by Cllr Hayward and seconded by Cllr Black.

20.2 A total of £897.84 for payments was approved.

20.3 50% of precept received totalling £10955

20.4 £5173.93 CIL received.

21. DATE OF NEXT MEETING – Council agreed to revert to third Tuesday of every month, next one being 17th June 2025

The Parish Council meeting was closed by the Chair at 21:02hrs.

Opened to the 1 member of public to speak at 21:02

A member of the public expressed their concern regarding the concrete bridge in the common – as no ownership then cannot comment, council also cannot carry out any repairs – if someone wants to repair then council wont object.

The same member of the public would like to advertise Pharmabox scheme and asked if this can be place on the notice board and website.

Meeting Closed at 21:10

